



To: **World Rugby Council**

Secretaries/Chief Executive Officers of Unions and Regional Associations in Membership of World Rugby

From: **David Carrigy**
Head of Development & International Relations

Date: **April 2, 2020**

Re: **World Rugby – Elections for Chairman / Vice-Chairman / Executive Committee**

In accordance with the World Rugby Bye-Laws Unions and Regions are invited to submit nominations for the following positions to be considered at the Annual Meeting of Council on May 12, 2020 by completing the attached nomination form(s):

- World Rugby Chairman
- World Rugby Vice-Chairman
- World Rugby Executive Committee (Seven Positions)

For the avoidance of doubt any Nominee(s) for the above listed positions must be a current Member of the World Rugby Council at the time of their nomination.

The electoral procedures and timelines set out in the World Rugby Bye-Laws for the above listed positions to be announced at the Annual Meeting of Council on May 12, 2020 are set out in **APPENDIX ONE**. The complete Bye-Law 9.8.1 and Bye-Law 9.9 have been replicated as **APPENDIX TWO**.

The attached nomination form duly signed by the candidate and the candidates nominating Union/Regional Association should be sent by email to Brett Gosper brett.gosper@worldrugby.org with David Carrigy in copy, david.carrigy@worldrugby.org, which will provide certainty on compliance with the deadlines set out in the Bye-Laws. **Submission of nominations must be received by 1700 Dublin time on April 12, 2020.**

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'David Carrigy'.

David Carrigy
Head of Development & International Relations

APPENDIX ONE

Election of the Chairman and Vice-Chairman

Bye-Law 9.8.1 – Election of Chairman and Vice-Chairman	Date
Call for Nominations for Chairman / Vice-Chairman Position	April 2, 2020
<p>Closing date for receipt of candidate nominations</p> <p>In accordance with Bye-Law 9.8.1 (a), all candidatures for the role(s) of Chair and/or Vice-Chair must be submitted to the Chief Executive Officer and fulfil the following conditions:</p> <ul style="list-style-type: none">I. be sent in writing duly signed by the candidate and their nominating Member Union no later than thirty (30) days prior to the Council meeting at which the Chair and/or Vice-Chair are to be elected;II. be accompanied by the names of the Member Unions and/or Member Associations who are proposing and seconding the candidate.	April 12, 2020
Circulation of nominations received in compliance with Bye-Law 9.8.1 (a) together with the names of the Representatives who are proposing and seconding the candidate to Unions, Associations and Council Members.	April 14, 2020

Nomination and Election of Council Representatives to the Executive Committee

Bye-Law 9.9 – Nomination and Election of Council Representatives to the Executive Committee	Date
Call for Nominations for Executive Committee Positions (seven positions)	April 2, 2020
<p>Closing date for receipt of candidate nominations</p> <p>In accordance with Bye-Law 9.9 (a), all candidatures must be submitted to the Chief Executive Officer and fulfil the following conditions:</p> <ul style="list-style-type: none">I. be sent in writing duly signed by the candidate and their nominating Member Union no later than thirty (30) days prior to the Council meeting at which the Representative is to be elected;II. be accompanied by the names of the Member Unions and/or Member Associations who are proposing and seconding the candidate.	April 12, 2020
Circulation of nominations received in compliance with Bye-Law 9.9 together with the names of the Representatives who are proposing and seconding the candidate to Unions, Associations and Council Members.	April 14, 2020*

APPENDIX TWO

World Rugby Election of Chair and Vice-Chair Bye-Laws**

9.8 Officers

9.8.1 Election of Chair and Vice-Chair

The Chair and Vice-Chair shall be elected from the Representatives usually but not necessarily at the Annual Meeting immediately following the Rugby World Cup Finals and shall hold office for a period of approximately four (4) years commencing immediately following their election until the earlier of (i) the Vice-Chair being required to relinquish their position in accordance with Bye-Law 10.3.1(c); or (ii) the Annual Meeting immediately following the Rugby World Cup Finals which falls approximately four (4) years after their election. The terms of service must be approved by the Executive Committee. They shall thereafter be eligible for re-election for one further term of four (4) years at the end of their first term of office.

- (a) To be admissible, all candidatures for the role(s) of Chair and/or Vice-Chair must be submitted to the Chief Executive Officer and fulfil the following conditions:
 - (i) be sent in writing duly signed by the candidate and their nominating Member Union no later than thirty (30) days prior to the Council meeting at which the Chair and/or Vice-Chair are to be elected;
 - (ii) be accompanied by the names of the Member Unions and/or Member Associations who are proposing and seconding the candidate.
- (b) World Rugby shall (i) call for nominations for Chair and Vice-Chair no later than forty (40) days prior to the Council meeting at which the Chair and/or Vice-Chair are to be elected and (ii) circulate all nominations received in compliance with this Bye-Law 9.8 to all Member Unions, Member Associations and Council no less than twenty (20) days prior to such Council meeting.

***As approved by Council at the October 29, 2019 Special Meeting.*

World Rugby Election of Executive Committee Bye-Laws**

9.9 Nomination and Election of Council Representatives to the Executive Committee

The seven Council Representatives of the Executive Committee shall be elected usually but not necessarily at the Annual Meeting immediately following the Rugby World Cup Finals and for a period of approximately four (4) years commencing immediately following their election until the earlier of: (i) such member being required to relinquish their position in accordance with Bye-Law 10.3.1(c); or (ii) the Annual Meeting immediately following the Rugby World Cup Finals which falls approximately four (4) years after their election.

- (a) To be admissible, all candidatures must be submitted to the Chief Executive Officer and fulfil the following conditions:
 - (i) be sent in writing duly signed by the candidate and their nominating Member Union no later than thirty (30) days prior to the Council meeting at which the Representative is to be elected;
 - (ii) be accompanied by the names of the Member Unions and/or Member Associations who are proposing and seconding the candidate;
- (b) World Rugby shall (i) call for nominations for the seven Representatives of the Executive Committee no later than forty (40) days prior to the Council meeting at which such Representatives are to be elected and (ii) circulate all nominations received in compliance with this Bye-Law 9.9 to all Member Unions, Member Associations and Council no less than twenty (20) days prior to such Council meeting;
- (c) The voting procedure for the Council Representatives of the Executive Committee shall be as follows:
 - (i) all candidates shall be proposed and seconded by Representatives from more than one Member Union or Member Association.
 - (ii) in the event that more than one Representative is proposed for an available position on the Executive Committee, the Council shall vote by secret ballot in accordance with the votes allocated to the Representatives present and entitled to vote pursuant to Bye-Law 9.4.
 - (iii) the candidate(s) with the lowest number of votes shall drop out. The candidate(s) with the highest number of votes shall be appointed.
 - (iv) in the event of the number of votes for the highest polling candidates being tied, a further secret ballot shall be held for those candidates only and the candidate receiving the highest number of votes will be appointed.
 - (v) in the event of a repeated tied vote, the process in this Bye-Law shall be repeated until a candidate is appointed. The Chair shall have the power to order a recess prior to a further round of voting.

***As approved by Council at the October 29, 2019 Special Meeting.*



Chairman Nomination Form

In accordance with World Rugby Bye-Law 9.8.1(a) please accept the below nomination for the position of World Rugby Chairman.

Candidate Information

Name:

Union/Regional Association:

Nominated & Proposed by

Council Member Name:

Union/Regional Association:

Seconded by

Council Member Name:

Union/Regional Association:

Candidate Signature:

Date:

**Signed on behalf of
Nominating Union/Regional
Association:**

**Name & Position in
Union/Regional Association:**

Union/Regional Association:

Date:

The nomination form should be sent by email to Brett Gosper brett.gosper@worldrugby.org with David Carrigy in copy, david.carrigy@worldrugby.org, and must be received by 1700 Dublin time on Sunday April 12, 2020.

Nominated candidates are invited to submit a one page curriculum vitae in pdf which will be circulated with the nominations list to all Council members.



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Vice–Chairman Nomination Form

In accordance with World Rugby Bye–Law 9.8.1(a) please accept the below nomination for the position of World Rugby Vice–Chairman.

Candidate Information

Name:

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Union/Regional Association:

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Nominated & Proposed by

Council Member Name:

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Union/Regional Association:

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Seconded by

Council Member Name:

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Union/Regional Association:

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Candidate Signature:

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Date:

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**Signed on behalf of
Nominating Union/Regional
Association:**

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**Name & Position in
Union/Regional Association:**

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Union/Regional Association:

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Date:

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The nomination form should be sent by email to Brett Gosper brett.gosper@worldrugby.org with David Carrigy in copy, david.carrigy@worldrugby.org, and must be received by 1700 Dublin time on Sunday April 12, 2020.

Nominated candidates are invited to submit a one page curriculum vitae in pdf which will be circulated with the nominations list to all Council members.



Executive Committee Nomination Form

In accordance with World Rugby Bye-Law 9.9(a) please accept the below nomination for the position of Executive Committee Member

Candidate Information

Name:

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Union/Regional Association:

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Nominated & Proposed by

Council Member Name:

--

Union/Regional Association:

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Seconded by

Council Member Name:

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Union/Regional Association:

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Candidate Signature:

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Date:

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**Signed on behalf of
Nominating Union/Regional
Association:**

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**Name & Position in
Union/Regional Association:**

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Union/Regional Association:

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Date:

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The nomination form should be sent by email to Brett Gosper brett.gosper@worldrugby.org with David Carrigy in copy, david.carrigy@worldrugby.org, and must be received by 1700 Dublin time on Sunday April 12, 2020.

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