



**August 2020**



**Training  
& Education**

## **Changes to Licencing**

Dear Educator / Trainer / Union Training Manager,

I hope that this finds you and your families safe and well during this challenging period.

I wanted to write to you all to inform you of some changes we are going to make to our licensing process as we endeavour to enhance and improve delivery across our Training and Education Portfolio.

As of the 1<sup>st</sup> of August 2020, we will be making the following amendments:

- **Duration of Licence**
  - New Licences. All new licences will be issued for a duration of two years. This is a decrease from the previous three-year duration.
  - Current Licences:
    - If you are licenced and you have delivered in the past two years, then you will maintain your licence
    - If you have not delivered in the last two years, then we will remove your licence.
- **Relicensing conditions**
  - In addition to existing conditions including Union/Regional approval and Quality Assurance Evidence we will now require evidence of course delivery within the two-year licence period. Should you not have delivered during this period then your licence will not be renewed. (Note. Tier 1 Unions whose Educators/Trainers deliver Union Training and Education programmes may submit evidence of this delivery to count as course delivery).
- **Removal of Licence** – for clarity I would like to re-iterate the following situations which may lead to removal of Licence:
  - Unauthorised delivery within your Union
  - Unauthorised delivery in another Union/Regional Association
  - Breach of The Training and Education Code of Conduct / World Rugby Code of Conduct
  - Lack of Union / Regional / World Rugby support at any time. World Rugby's decision in any of these situations will be final.

Our team of Regional Training Managers will be working with our Member Unions to implement these changes over the coming weeks and months.

I appreciate that this will lead to some current Educators and Trainers losing their licence. I would like to take this opportunity to thank you for your contributions to Training and Education in our efforts to grow the game and to make the game safer. Your efforts are greatly appreciated. Should you wish to become involved again in World Rugby's Training and Education programme delivery then you will need to be nominated by your Union for retraining.

For those of you who are retaining their licence, we are currently working towards a new system so we will not be sending out new hard plastic Educator/Trainer Licences. Should you require a copy of your licence after we have implemented these changes then we will be able to send you an electronic version. (Please do not request one until after 1<sup>st</sup> October 2020).

Thank you for your continued support in the delivery of World Rugby's Training and Education portfolio.

Best regards.



Jock Peggie

General Manager - Training and Education

World Rugby